



An Equal Opportunity Employer  
Invites Applications For

**Geographic Information System (GIS) Employee**  
**Temporary Position**

<b><u>Pay</u></b>	\$15.00 TO \$19.00 per hour DOE
<b><u>Final Filing Date</u></b>	Open until one (1) available position is filled.
<b><u>The Position</u></b>	<p>The Sacramento Suburban Water District (SSWD), located in Sacramento, California, is a publicly owned and operated water utility formed in 2002 resulting from the merger of two agencies. SSWD provides water to its customers from 72 operational groundwater wells.</p> <p>SSWD manages the water infrastructure with a robust versioned GIS Enterprise Geodatabase.</p> <p>Under direct supervision, the GIS employee will perform a variety of duties, including:</p> <ul style="list-style-type: none"> <li>• Completing GIS-related work order tasks to update water facility infrastructure</li> <li>• Respond to red-line map updates submitted by field staff</li> <li>• Responding to special mapping projects requested by staff</li> <li>• Work on scanning, archiving and attaching backlog of historical engineering maps</li> <li>• Adjusting various polygon data throughout the SSWD service area to match the newly rebuilt County GIS Parcel Base Map</li> <li>• Plus various other projects as needed</li> </ul> <p><b><u>Temporary position is limited to a maximum of 29 work hours per week and not eligible for employee benefits.</u></b></p>
<b><u>Qualifications</u></b>	<p><b><u>Required:</u></b> High school diploma or equivalent; ability to operate a computer using common office computer software programs, particularly Microsoft Word, Excel, Outlook and ESRI ArcMap software 10.0 or above. Knowledge of ArcMap Pro is desirable.</p>

<b><u>Other Requirements</u></b>	Candidates must possess a valid California Class “C” Driver’s License and have a good driving record. The successful candidate must pass a criminal background check, pre-employment physical exam, drug screen and alcohol test.
<b><u>The Selection Procedure</u></b>	Interested candidates must complete and submit the required online application form at the District’s web site at <a href="http://www.sswd.org/departments/human-resources/job-opportunity">http://www.sswd.org/departments/human-resources/job-opportunity</a> . All applications will be reviewed and the most qualified candidates will be invited to interview for the available positions.